

**Park City School District  
August 12, 2014  
Regular Session 4:00 P.M.**

**Members present**

Maurice Hickey, Michael Boyle, Nancy Garrison, Tania Knauer and Charles Cunningham participating via telephone.

**Staff Present:**

Ember Conley, Todd Hauber and Lorie Pearce

**Meeting called to order at 9:11 AM**

Board President Hickey called the meeting to order at 9:11 AM. Member Garrison led the pledge of allegiance.

Consent Calendar

**Member Boyle made the motion to approve the consent calendar as read. Member Garrison seconded the motion. Motion passed unanimously.**

- A. Closed Minutes of June 17, 2014
- B. Regular Session Minutes of June 17, 2014
- C. Account Payable Registers of June 16, June 24, June 25, June 26, June 30, July 8, July 10, and July 14, July 15, July 21, July 22, July 28, July 29, July 31, and August 5, 2014
- D. Personnel

**LICENSED**

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Position</u></b>	<b><u>FTE</u></b>
Melanie Coffelt	MPES	4 <sup>th</sup> Grade Teacher	1.00
Melissa Holm	MPES/PPES	Elem. Fine Arts/ Dance Teacher	.50/.50
Irlanda Lamoureux	PPES	3 <sup>rd</sup> Grade DI Spanish Teacher	1.00
Liis Rametta	JRES	5 <sup>th</sup> Grade Teacher	1.00
June Volk	JRES	4 <sup>th</sup> Grade Teacher	0.50
Whitney Wilde	TSES	Music Teacher	1.00
Josh Montzingo	EHMS	P.E. Teacher	0.50
Laura Starley	EHMS	6 <sup>th</sup> Grade English/LA	1.00
Dianne Bey	PCHS	Film/Broadcasting Teacher	1.00
Kevin Fober	PCHS	Social Studies Teacher	1.00
Adam Kuntz	PCLC	Social Studies Teacher	1.00
Erin Miller	PCHS	Social Studies Teacher	0.83
Nadia Rea	PCHS	Photography Teacher	1.00
Melanie Rice Moffat	TMJH	Reading Teacher	1.00

Christopher Troilo	PCHS	English Teacher	0.83
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**CLASSIFIED**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Timothy Francis	PPES – Comm. Ed.	After-School Coord.	0.70
Megan Harwin	PCHS	Instructional Asst. II Special Ed.	0.875
Kirsten Hendry	PCHS	Instructional Asst. II Special Education	0.6125
Steve Kokoszka	JRES	Educational Technology Specialist	1.00
Lisa Fowler	AQUATICS	Lifeguard, Instructor, Supervisor	0.7375
Keaton Quinn	AQUATICS	Lifeguard, Instructor	0.7375
Yonessy Petiton Gonzalez	DO	Administrative Asst. Child Nutrition	1.00

Discussion

**Travel Request**

Girls Tennis coach Tamarin Espinoza was before the Board asking permission to travel to St. George on September 4-6, 2014. Four adults will be traveling with the students.

Reports

**MindSet**

The Hoogeveen's, Blake, Tim and Crystal were before the Board presenting MindSet. While presenting the community forums last year, it was apparent that the culture of the district was in need of change. Superintendent Conley has chosen MindSet to work with district staff to start the infusion program, which will be trainers trained to work with staff throughout the district to help people learn the characteristics of great teams.

Because of the number of different departments within the district, there were 32,000 data points with the survey. Crystal has spent time with each principal and looked at the patterns of the culture health in their schools. This information is used to look at the strengths and weaknesses of each department.

**Overview of Implementation of Learning Plan-Scope/Sequence of Year**

Superintendent Conley reviewed a Professional Learning Communities Manuel that will be reviewed with the Administrators on Friday. Once administrators have had a chance to review and have input, the document will then be made public.

Discussion

**Policies Related to Change in Statute/Code**

Todd Hauber was asked about any policies that may impact operations and policies at the district. The initial review suggests that there are 22 policies that we need to either review or develop new policies.

One Friday, Todd was notified that there was an error had been made in the certified tax rate, leading to the district publicizing incorrect numbers regarding the amount of money the proposed

tax increase would cost property owners. A Truth and Taxation Hearing will need to be held at a later date.

### **Request for Proposal for New Center for Professional Studies**

Todd Hauber explained what the process is for the Request for Proposal and the steps that have been taken to submit the request. Board President Hickey stated that VCBO worked with the schematics of the building, which is not the final design. VCBO is eligible to bid on the RFP, but they have to go through the same process as everyone else.

Time line: In September the review committee will make recommendations to the Board. RFP will need to go out to enlist an architect

### **Master Planning**

Member Knauer asked who the review team would be since the district is out of compliance with the Master Planning Committee and involving community members. The Board will review those individuals who were on the Master Planning Committee and decide who should be added. Once school is in session the Board will solicit community, and staff members to see who is interested in joining the committee.

### **Policies for Posting**

Todd Hauber and Tim McConnell have brought policy 7060 Sick Leave Bank forward in an effort to change the policy to reflect that days from the sick bank can be carried over from year to year. The Board agreed that this policy would be posted with carry over days of 100.

### Adjourn

**Meeting adjourned at 11:38 a.m.**

**Member Garrison made a motion to adjourn to Closed Session on August 19, 2014 at 3:00 pm. Member Knauer seconded the motion. Motion passed unanimously.**

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Maurice Hickey, President

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Michael Boyle, Vice President

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Nancy Garrison, Member

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Tania Knauer, Member

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Charles Cunningham, Member

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Todd Hauber, Business Administrator